



CFE Fund Research Internship (Summer 2020)

Background:

The CFE Fund partners with local governments – currently over 80 across the country – to build resident financial stability by embedding financial empowerment work into government infrastructure. Key CFE Fund programs include supporting local efforts to expand banking access through [Bank On](#); embedding banking access and financial education into municipal Summer Youth Employment Programs through [Summer Jobs Connect](#); scaling the availability of high-quality, professional financial counseling as a public service through [FEC Public](#); partnering with municipal governments to launch offices of consumer protection through our [Local Consumer Financial Protection Initiative](#); and working with municipal governments to kick start financial empowerment work as part of our [CityStart](#) initiative.

Project:

The CFE Fund maintains individual-level demographic, financial and outcome data collected by financial counseling programs in 10 cities. The CFE Fund is looking for a research intern to build upon early work comparing this program data with external data sets to develop research products in support of programmatic efforts. Work will include using R to geo code and merge data with external data sets, mapping results, and exploring statistical relationships beyond the geographic overlays.

The intern will be responsible for:

- brainstorming with CFE Fund principals on methods, hypotheses and goals, then creating a project plan for approval;
- importing and cleaning data, transforming or calculating new variables;
- checking-in with a CFE Fund principal to gauge progress and make course corrections;
- summarizing the results in a report that includes narrative, tables and graphics; and
- presenting the report to CFE Fund principals, executives and other interested staff.

Qualifications:

- Intermediate to advanced proficiency in data analysis, including descriptive and inferential statistics and data visualization, is required
- Intermediate to advanced proficiency in R
- Interest in consumer finance, household finance, anti-poverty programs and/or urban planning is preferred
- Successful candidate will be detail-oriented, highly organized, self-motivated and a team player

Compensation:

Course credit when applicable. An hourly wage for a maximum 40-hour work-week may be provided for qualified candidates; overtime is not permitted. Applicants should be available 4-5 days a week for 8 weeks between May and August 2020. An unlimited MetroCard or equivalent value towards commuting costs (if any) will be provided.

This is a New York City-based position. However, the CFE Fund is currently working remotely due to COVID-19. Depending on the current situation when this internship starts, interns will be allowed to work remotely as well; however, the CFE Fund is prioritizing New York-based applicants in anticipation of returning to on-site work.

To Apply:

Please send a resume and cover letter via email describing relevant skills and comparable projects conducted in either work or academic settings, with subject line “CFE Fund Research Internship,” to info@cfefund.org.