CFE Fund Research Internship (Summer 2020)

Background:
The CFE Fund partners with local governments – currently over 80 across the country – to build resident financial stability by embedding financial empowerment work into government infrastructure. Key CFE Fund programs include supporting local efforts to expand banking access through Bank On; embedding banking access and financial education into municipal Summer Youth Employment Programs through Summer Jobs Connect; scaling the availability of high-quality, professional financial counseling as a public service through FEC Public; partnering with municipal governments to launch offices of consumer protection through our Local Consumer Financial Protection Initiative; and working with municipal governments to kick start financial empowerment work as part of our CityStart initiative.

Project:
The CFE Fund maintains individual-level demographic, financial and outcome data collected by financial counseling programs in 10 cities. The CFE Fund is looking for a research intern to build upon early work comparing this program data with external data sets to develop research products in support of programmatic efforts. Work will include using R to geo code and merge data with external data sets, mapping results, and exploring statistical relationships beyond the geographic overlays.

The intern will be responsible for:
  o brainstorming with CFE Fund principals on methods, hypotheses and goals, then creating a project plan for approval;
  o importing and cleaning data, transforming or calculating new variables;
  o checking-in with a CFE Fund principal to gauge progress and make course corrections;
  o summarizing the results in a report that includes narrative, tables and graphics; and
  o presenting the report to CFE Fund principals, executives and other interested staff.

Qualifications:
  • Intermediate to advanced proficiency in data analysis, including descriptive and inferential statistics and data visualization, is required
  • Intermediate to advanced proficiency in R
  • Interest in consumer finance, household finance, anti-poverty programs and/or urban planning is preferred
  • Successful candidate will be detail-oriented, highly organized, self-motivated and a team player
Compensation:
Course credit when applicable. An hourly wage for a maximum 40-hour work-week may be provided for qualified candidates; overtime is not permitted. An unlimited MetroCard or equivalent value towards commuting costs (if any) will be provided.

This is a New York City-based position. Applicants should be available 4-5 days a week for 8 weeks between May and August 2020.

To Apply:
Please send a resume and cover letter via email describing relevant skills and comparable projects conducted in either work or academic settings, with subject line “CFE Fund Research Internship,” to info@cfefund.org.